How to raise a Right to Object and Right to Opt Out

[Your Name / Address]
[Your Email or telephone number]

[Date]

[Head Teacher/Principal's Name]
[Educational Setting Name]
[Address]
[City, Postcode]

Dear [Head Teacher/Data Protection Officer/Relevant Contact],

Subject: Objection to Data Processing and Request to Exercise Rights under the UK Data Protection Act 2018

I am writing to formally object to the processing of my child's personal data under the legal basis of public task or legitimate interests, as outlined in the UK Data Protection Act 2018. My child, [Learner's Full Name], is currently enrolled at [School Name], and I request the school and any associated third-party organisations or companies to cease such processing where it is not necessary or justifiable.

Right to Object

Under Article 21 of the UK GDPR, I have the right to object to the processing of my child's data where it is carried out under the public task or legitimate interests basis. I believe the current processing activities do not adequately demonstrate necessity or provide sufficient transparency, and I request that these activities cease with immediate effect unless a compelling legitimate reason can be provided.

Request to Opt Out

Additionally, I request the right to opt out of processing for my child where data is being processed under legitimate interests, particularly where it involves the use of educational technologies (EdTech) or other platforms that may collect, process, or share data for purposes beyond what is strictly required for the delivery of education.

Specific Requests

I ask the school to confirm the following:

1. Details of Processing: The specific purposes for which my child's data is being processed under the public task or legitimate interests basis.
2. Third-Party Sharing: A list of any third-party organisations or companies that receive or process my child's data as part of these activities.
3. Impact Assessment: A copy of any relevant Data Protection Impact Assessments (DPIAs) conducted for these processing activities.
4. Transparency Measures: Information on how parents and learners are informed of their rights under the UK Data Protection Act 2018, including the right to object and opt out.
5. Assurance of Non-Discrimination: Confirmation that my child will not face any detriment as a result of exercising these rights.

Request for Immediate Action

Pending resolution of this matter, I request that any processing of my child's personal data under public task or legitimate interests be paused. Additionally, I request confirmation that my objection has been received and is being acted upon.

If the school intends to share this correspondence with third-party organisations, such as EdTech providers, I request that those organisations respond to this objection and demonstrate compliance with their data protection obligations under UK law.

Legal Basis for this Request

The right to object and opt out is fundamental to protecting the privacy and rights of individuals, particularly children, under the UK Data Protection Act 2018. Failure to comply with these rights may result in further action being taken, including next steps with the Information Commissioner's Office (ICO).

I would appreciate a response to this letter within the statutory time frame of one month and if helpful, a constructive conversation. Should you require any additional information to process this request, please do not hesitate to contact me.

Yours sincerely,
[Your Full Name]
[Your Contact Information]